

Special Software Installation Request Form

HR Development & Training computer Training Room #307

Please complete and return this form to Development and Training

Attention: Aileen Tam

Fax #476-6276 or email attachment to atam@hr.ucsf.edu

Date of Request: _____

Requested by: _____
(First & Last Name)

Telephone #: _____

Your email address: _____ @ _____

Your department: _____

Please answer the following questions.

1. Name, manufacturer and version of software:
2. Is the software compatible with Windows XP Professional?
3. Does the software require local admin rights to install?
4. Does the software require mapping a drive to an outside server?
 - a) To install the program
 - b) To access a database
5. Are there any other special requirements or considerations to discuss prior to installing the software?