

550-10 Smoke-Free Workplace

Effective Date: 6/6/88 (revised 7/1/05)

Office of Origin: Human Resources

I. Purpose

The University of California, San Francisco (UCSF) has adopted a smoke-free campus policy in order to minimize health risk, improve the quality of air, and enhance the environment in all facilities.

II. Definitions

Public building: A building owned and occupied, or leased and occupied, by the state. The definition of "state" or "state agency" includes each campus of the University of California as defined pursuant to Section 11000, the Legislature, the Supreme Court, and the Courts of Appeal. [Government Code Relating to Tobacco; Chapter 32 "Smoking in Public Buildings" 7596 (2)(b)].

Campus is defined to include University-owned or leased property, buildings, space, and University-owned passenger vehicles and moving equipment, including light and heavy trucks, cargo and passenger vans, buses, and any other mobile equipment with an enclosed or enclosable driver/passenger compartment.

III. Policy

To provide a smoke-free environment for its faculty, staff, students, patients, and visitors, UCSF shall be a smoke-free campus. Smoking is prohibited on University-owned or leased property, buildings, vehicles and moving equipment. This policy applies to all members of the campus community (including faculty, staff, students, patients, and visitors) at all UCSF sites.

- A. Smoking is prohibited in any location except for officially posted designated smoking areas.
- B. Tobacco products may not be sold in any UCSF facility.

IV. Responsibility

- A. All faculty, staff, students, patients, and visitors must observe this smoke-free policy. Supervisors are responsible for enforcing this policy in their areas, and for addressing problems through the existing administrative structure.
- B. "No smoking" signs will be posted and maintained in public areas by Capital Projects and Facilities Management (CPFM). Additional signs are available from CPFM for departments and administrative units to post within their areas as needed.

- C. CPFM is responsible for ensuring that signs are displayed clearly at all entrances to the campus, as well as in other conspicuous locations, to notify the public that smoking is permitted only in officially designated areas and is otherwise prohibited on campus grounds or in campus buildings.

V. Related Policies

- UCSF Medical Center Policy 1.01.19 Smoking Restrictions

VI. References

- Chancellor Krevans, Memorandum to Members of the Campus Community Summarizing the Smoke-Free Policy Effective June 6, 1988
- President Dynes, Memorandum to Chancellors, Laboratory Directors and Senior Vice President-Business and Finance Requesting Revision of Existing No-Smoking Policy; December 3, 2003
- Assembly Bill 846 Amending No Smoking Law Prohibiting Smoking Within 20 ft. of Entrances, Exits and Operable Windows; Effective January 1, 2004

VII. Resources

- Human Resources website: <http://www.ucsfhr.ucsf.edu/policies/>